

GOVERNMENT OF WEST BENGAL  
**OFFICE OF THE SUPERINTENDENT**  
**M.J.N. DISTRICT HOSPITAL, COOCH BEHAR**

NIT No.: MJNH/CBR/2816

Date: 09/11/2017

**NOTICE INVITING TENDER**

On behalf of Rogi Kalyan Samity MJN Hospital, Cooch Behar, the undersigned invites Tender for following equipment from interested authorized supplier/distributor/dealer/sub dealer.

<b>Name of work</b>	Supply and installation of Auto Scrubber Dryer Floor Cleaning Machines
<b>Purchase of Tender Form</b>	13/11/2017 to 20/11/2017 up to 2p.m.
<b>Closing Date/ Time for submission of Tender</b>	21/11/2017 up to 2p.m.
<b>Opening Date/Time of Tenders</b>	21/11/2017 up to 3p.m.
<b>Tender Submission process</b>	By Courier / Register Post / Speed Post address to Office of the Superintendent, MJN Hospital, Cooch Behar P.O. & Dist. Cooch Behar PIN- 736101
<b>Tender Fee</b>	Rs. 500/- (Rupees five hundred only) in form Demand Draft of any nationalized bank favour of Rogi Kolyan Samiti, MJN Hospital, Cooch Behar
<b>Earnest Money Deposit</b>	Rs. 5,000/- (Rupees five thousand only) in form of Demand Draft of any nationalized bank in favour of Rogi Kolyan Samiti, MJN Hospital, Cooch Behar

Sl. No.	Name of Work	Quantity	Place of Delivery	Installation Requirement
1	Supply and installation of Auto Scrubber Dryer Floor Cleaning Machines	1 no.	MJN Hospital, Cooch Behar	YES

The sealed tender must be received within 21/11/2017 within 2 p.m. beyond that no tender will entertain. The received tender will be open on 21/11/2017 within 3 p.m. in the office of the undersigned in presence of bidder's authorized representatives, who choose to attend and shall sign a register evidencing their attendance. The tender/quotations NOT submitted in the prescribed format or incomplete in any respect will be rejected.

## **General Terms and Condition (GCC)**

### **1. Bid Price**

- a) The contact shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
- b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account t to adjustment on any account.
- d) Each bidder shall submit only one Tender.

### **2. Validity of Tender**

Tender shall remain valid for a period not less than 120 days after the deadline date specified for submission.

### **3. Evaluation of Tender**

- a) The Tender Selection Committee will evaluate and compare the tenders determined to be substantially responsive, i.e. which
  - i) are properly signed; and
  - ii) conform to the terms and conditions, and specifications.
  - iii) will be with tender fees, and EMD required for each item.

### **4. Award of Contract**

The tender selection committee will award the contact to the bidder whose tender has been determined to be substantially responsive and who has offered the lowest evaluated tender price.

- ❖ Notwithstanding the above, the tender selection committee reserves the right to accept or reject any quotations and to cancel the bidding process and reject all tenders at any time prior to the award of contract.
- ❖ The bidder whose bid is accepted will be notified for the award of contract by the tender selection committee prior to expiration of the tender validity period.

### **5. Formats and Signing of Bid**

- ❖ Each & every pages of the submitted bid must carry the page numbers.
- ❖ The bidders are not allowed to make additional and alteration in the tender document, any additions and alteration in the tender document, any additions and alterations shall be at bidder's risk. Conditional/modified tender are liable to be rejected.
- ❖ The tender NOT submitted in the prescribed format or incomplete in any respect will be outrightly rejected.
- ❖ In the bid submitted without compliance sheet details of equipments the bid will be outrightly rejected.

### **6. Payment Condition:** Payment shall be made only after satisfactory delivery and installation of the goods.

### **7. Warranty:** One year on site comprehensive warranty (Labour and Spair Covering all parts of the item supplied) from the date of issue of installation certificate.

### **8. Payment will be cleared through e-payment mode**

### **Instructions / Guidelines to Bidders (ITB)**

1. Bidders who had supplied the any Government Department (Central or State), Govt. body, PSUs only apply.
2. The bidder should enclose the client list with contact address along with Phone/Fax for reference, for the quoted item.
3. **Security deposit:** For successful bidders EMD Money will be automatically converted as security deposit along with 10% of contract value will be deposited before final payment in form of Bankers Cheque in favour of Ragi Kolyan Samiti, MJN Hospital, Cooch Behar which will be retained up to warranty period.
4. The Bidder should enclose relevant documents wherever necessary to substantiate his eligibility.
5. Tender Selection Committee, reserves the right to reject, accept any or whole or part of any of the tender without assigning any reason thereof and no claim will be heard. In case of dispute, the decision of the Tender Selection Committee.
6. If the successful bidder is not able to supply the goods items within the delivery date specified in the purchase order, the purchase order will be automatically treated as cancelled after expiry of delivery date period. The vendor will have to submit an undertaking in this regard that this condition is acceptable to him. In case of extra ordinary circumstances the vendors must send a request for extension of validity of purchase orders, with proper justification prior to the expiry of validity date for consideration.
7. An on-site training needs to be provided with no extra cost.
8. The tender must be accompanied by leaflets/operation manuals/books etc.
9. Wherever applicable the vendor must quote the branded/desired items.

The Bid will be the compilation of following documents, along with required supporting documents. No document in support of minimum eligibility criteria will be accepted / entertained after opening of tender.

Sl. No.	Document
1.	Cover letter by bidder (On the letter Head of the Bidder)
2.	Tender Fee
3.	Earnest Money Deposit
4.	Photocopy of Trade License
5.	Photocopy of PAN Card
6.	Photocopy of IT Return (2016-2017)
7.	Photocopy of GST Registration Certificate
8.	Photocopy of Manufacturer/Dealer authorization certificate

### Minimum Technical Specifications of Automatic Floor Cleaning Machine

Item Description	
Voltage & Frequency	220 Volt/50 HZ
Water Sucker	755 mm
Brush Diameter	510 mm
Rolling Brush Motor	750 Watt
Water Sucking Motor	1000 Watt
Brush Rotation Speed	160 rpm
Cleaning Width	510 mm
Cleaning Rate	2750 sq m/hr
Brush Pressure	30 kg
Clean water Tank Capacity	40 Ltr.
Dirty Water Tank Capacity	50 Ltr.
Cable Length	18 mtr.
Net Weight	103 kg
Size	950 x 625 x 1240 mm
Customer base	Firm / Authorized dealer should have experienced supplied of equipment at any Govt. Hospital at least Rs. 1,00,000/- (Rupees One Lac only) in a financial year
Training	Training should be provided free of cost whenever required within 24 hours of intimation.

  
9.11.12  
**Superintendent**  
**MJN Hospital, Cooch Behar**